



## Epping Forest & Commons Committee

**Date:** MONDAY, 12 MAY 2014

**Time:** 11.30 am

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** *Subject to approval by the Court of Common Council on 1 May 2014*

George Abrahams  
Deputy John Barker  
Alderman Jeffrey Evans  
Alderman Gordon Haines  
Deputy Stanley Ginsburg  
Deputy Catherine McGuinness  
Barbara Newman  
Virginia Rounding  
Ian Seaton  
Sylvia Moys

*For consideration of Business Relating to Epping Forest Only*

Verderer Peter Adams  
Verderer Michael Chapman DL  
Verderer Richard Morris  
Verderer Dr. Joanna Thomas

**Enquiries:** **Natasha Dogra**  
**Natasha.Dogra@cityoflondon.gov.uk**

**Lunch will be served in the Guildhall Club at 1pm**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Agenda

### Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF COURT OF COMMON COUNCIL**  
To receive the Order of the Court of Common Council from 1<sup>st</sup> May 2014 (to be circulated at the meeting)
4. **ELECTION OF CHAIRMAN**  
To elect a Chairman pursuant to Standing Order No. 29  
**For Information**
5. **ELECTION OF DEPUTY CHAIRMAN**  
To elect a Deputy Chairman pursuant to Standing Order No. 30  
**For Decision**
6. **EPPING FOREST AND COMMONS COMMITTEE APPOINTMENTS 2014/15**  
Report of the Town Clerk.  
**For Decision**  
(Pages 1 - 4)
7. **MINUTES**  
To agree the public minutes and summary of the previous meeting  
**For Decision**  
(Pages 5 - 18)
8. **BURNHAM BEECHES CONSULTATION GROUP MINUTES OF 2ND APRIL 2014**  
To receive the minutes of the Burnham Beeches Consultation Committee meeting.  
**For Information**  
(Pages 19 - 24)

**9. ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014**

Report of the Remembrancer.

**For Information**  
(Pages 25 - 30)

**10. OPEN SPACES DEPARTMENT BUSINESS PLAN 2014-2017**

Report of the Director of Open Spaces.

**For Information**  
(Pages 31 - 64)

**11. PROVISIONAL ADDITIONAL WORKS PROGRAMME - 2015/16**

Report of the City Surveyor.

**For Information**  
(Pages 65 - 74)

**Epping Forest**

**12. SUPERINTENDENT'S UPDATE**

The Superintendent of Epping Forest to be heard.

**For Information**

**13. OUTTURN REPORTS FOR BRANCHING OUT - BUTLERS RETREAT AND THE VIEW**

Report of the City Surveyor.

**For Decision**  
(Pages 75 - 100)

**14. HIGHAMS PARK CONSERVATION MANAGEMENT PLAN - PROGRESS REPORT**

Report of the City Surveyor

**For Decision**  
(Pages 101 - 112)

**15. EPPING FOREST GATEWAY DESIGN**

Report of the Superintendent.

**For Decision**  
(Pages 113 - 124)

**Burnham Beeches, Stoke Common & City Commons**

**16. SUPERINTENDENT'S UPDATE**

The Superintendent of Burnham Beeches, Stoke Common and City Commons to be heard.

**For Information**

**17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Part 2 - Non-Public Agenda**

**19. EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**20. NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting.

**For Decision**  
(Pages 125 - 128)

**21. BUFFER LAND - ANNUAL AGRICULTURAL HOLDINGS REVIEW**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 129 - 136)

**22. REFRESHMENT CONCESSIONS ON EPPING FOREST**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 137 - 144)

**23. RESTRUCTURE OF THE EPPING FOREST OPERATIONS TEAM**

Report of the Superintendent of Epping Forest.

**For Decision**  
(Pages 145 - 158)

- 24. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
  
- 25. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**